



## UVA COVID-19

### Operations & Logistics Planning Decisions/Assumptions

Updated: 6/30/20

---

All planning is in accordance with CDC, state, and federal public guidance, and other appropriate guidelines to ensure the safety of students, faculty, and staff. In light of evolving public health information and guidance, these standards and recommendations will be updated as necessary.

#### A. Return to Class

- Summer session 3 may have some on-Grounds academic programs.
- Undergraduate fall semester classes will start as scheduled on August 25th.
- Assuming state and federal public health guidelines allow, we are planning to have students back on Grounds and to hold in-person classes this fall.
- Instruction will continue straight through until Thanksgiving (without a fall break) and students will not return until the New Year.
- Classes will be both in-person and on-line.
- Students will be offered the opportunity to take one class during J Term and one class during 2021 Summer Session 1. Regular session tuition will cover courses taken during either or both of these sessions. (see [FAQs](#) for more information)

#### B. Population Returning to Grounds

- Plan for full student population with double occupancy rooms.
  - Undergraduate students will begin returning to Grounds mid-August.
  - Students will move in based on a phased schedule by appointment.

#### C. Visitors to Grounds

- At least through the fall semester, external visitors to Grounds are likely to be limited; we are developing a policy on this matter.
- In cases where visitors are on Grounds, they will be required to follow UVA standards for social distancing and use of protective face coverings.
- Visitors may be prohibited in specific buildings where safety and/or access to services is prioritized for students, faculty, and staff including:
  - Residence halls
  - Libraries
  - IM-Rec facilities

#### D. Accommodations and modifications for high risk faculty or staff who feel unsafe coming to work

- We will make every effort to grant requests from faculty, graduate teaching assistants, and staff to work or teach remotely or for other reasonable accommodations or modifications in light of COVID-19.
- Employees entitled to reasonable accommodations under the Americans with Disabilities Act will receive them.
- We will prioritize requests for modifications from faculty and staff who are at higher risk for severe illness, as well as anyone with a household member at higher risk.

## E. Telecommuting

- Faculty and staff are encouraged to continue telecommuting at least through July 31<sup>st</sup> if agreed to by their deans and managers.
- As we prepare for students to return to Grounds and to resume University operations, managers should determine which functions and roles should be performed on Grounds and which can be effectively conducted remotely. A phased approach to return to in-person work should be considered.
- Telecommuting will continue to be supported beyond July 31<sup>st</sup> in areas where work can be performed remotely, particularly when needed to comply with social distancing requirements.

## F. Safety/Hygiene

- **Space safety standards** ensure the safety of students, faculty, and staff by providing information regarding standard space safety measures (configurations, barriers, egress, etc.).
- Safety standards include:
  - At least 2,600 free-standing hand sanitizer stands will be placed in high-traffic common areas, such as Newcomb Hall and the John Paul Jones Arena; near entrances to buildings; and at elevators. An additional 1,000 one-gallon containers will be placed in spaces in which the free-standing units are not placed.
  - Additional cleaning and sanitation will be implemented following Facilities Management's **enhanced cleaning protocols**.
  - Physical barriers will be provided in library study-spaces and at public-service locations (e.g., dining-hall cashiers, help desks, customer-service points of access).
- Outside of the context of in-person teaching, **face coverings must be worn** by all faculty, staff, and students while inside a University facility or otherwise inside a building on University Grounds or on any University property when in the presence of others (e.g., common work spaces, meeting rooms, etc.).
- For in-person teaching, the following rules apply to the instructor: If the instructor is more than 6 feet from students and is behind a barrier (plexiglass, for instance) a mask need not be worn. This guidance is subject to change based on evolving conditions.

## G. Compliance

- Students will be required to follow all safety standards as part of their agreement to return to Grounds.
  - Students living in on-Grounds housing must agree to abide by the terms and conditions outlined in the **COVID-19 Addendum to the Undergraduate Terms & Conditions of Housing for 2020-2021**.
  - Failure to adhere to the requirements and regulations outlined in the housing addendum may result in immediate removal from University housing, interim suspension, and/or disciplinary action.
- Faculty and staff will be provided training and will be expected to follow all safety standards as a condition of employment (training modules should be available in early July).
  - Faculty and staff will receive information emphasizing social norms, bystander engagement, and community ownership.
  - Faculty and staff will acknowledge safety policies and procedures at the end of training.
  - Faculty and staff will be given instructions about how to report non-compliance.

## H. Testing/Screening/Tracing

- The University, in collaboration with the Virginia Department of Health (VDH), is creating a comprehensive COVID-19 testing plan that will include students, faculty, staff, and members of the community. A separate communication detailing the plan is forthcoming, however, the following elements of the testing strategy have been confirmed:
  - Students, faculty, and staff will be asked to track their symptoms daily using a daily health check application.
  - Testing will continue to be available to anyone who exhibits symptoms.
  - In addition, voluntary testing will be made available for full-time faculty, staff, contract employees, and students who are concerned but may not exhibit symptoms. These tests will be available through an online schedule.
  - In partnership with the VDH, we will help support voluntary testing of community members.
  - Once classes start, we will monitor the number of cases of COVID-19 in the community to assess the prevalence of viral infections. Increased testing will be implemented to detect any asymptomatic or pre-symptomatic cases wherever our examinations suggest there might be a cluster of cases.
  - We have plans to isolate students living on Grounds who test positive for the virus, and to quarantine students who have been exposed.

## I. Social Distancing

- Maintain six-foot separation, judged from head to head, for any contact longer than 10 minutes, unless closer proximity is allowed by physical barriers.
- Limited occupancy with rotational schedules will be used to maintain social distancing in public spaces.

## J. Space

- Open as many spaces as possible while observing social distancing guidelines.
- Open as many Libraries as possible.
- IM-Rec facilities will be open.
- Facilities and rooms other than Culbreth Theater and Newcomb Hall Theater will not be used for classes.

## K. Travel

- Given the continuing risk associated with the disease caused by the novel coronavirus (COVID-19) in the United States and around the world, the prohibition on all University international and non-essential domestic travel will remain in place for the foreseeable future.
- If you require an exception to the prohibition on international travel, please request an application from the Office of the Provost at [COVIDTravel@virginia.edu](mailto:COVIDTravel@virginia.edu). Requests for exceptions to the policy will be evaluated for approval based on the following set of considerations:
  - The potential benefit of travel with regard to the mission of the University.
  - The necessity of the travel in order to achieve the anticipated benefit.
  - The potential risk to personal health and safety.
  - The University's ability to assist in a return to the United States in emergency circumstances.
  - The risk to the health and safety of the University and Charlottesville community.

- Please note that due to the health and safety risks associated with travel during a pandemic, the University anticipates a limited number of approvals and only in exceptional circumstances. Any international University travel without a formal exception from the Office of the Provost will not be funded or reimbursed.
- Non-essential domestic University travel is also prohibited. Essential travel is defined as supporting activities that are absolutely necessary, cannot be rescheduled, and must be done in person. If a supervisor, associate dean, or dean deems the travel essential, it will be reimbursed. If not, it will not be reimbursed. No formal approval from the Office of the Provost is required.
- All University employees are requested to take account of this guidance as they evaluate personal travel. Check the state and territorial health department websites for the latest information. If you do travel internationally, it is important to note that return may be difficult.

#### **L. Training**

- Institutional training for return to Grounds will be provided for managers, faculty, and staff.